

# **Township of McMurrich/Monteith**

Recreation Committee Meeting  
Tuesday, January 9, 2024 - 7:00 pm  
McMurrich/Monteith Council Chambers

## **AGENDA**

1. Call to Order
2. Declaration of Pecuniary Interest
3. Acceptance of Minutes of Meeting – November 9 & 30, 2023
4. Old Business
  - 4.1 Christmas Social – post action report
  - 4.2 Playground Update
  - 4.3 Budget & Events
  - 4.4 Hockey Program
5. New Business
  - 5.1 Winter Carnival
6. Information Sharing
7. Resolutions
8. Adjournment
9. Next Meeting Date- TBD

Jan 9  
3.

**McMurrich/Monteith Recreation Committee**  
**Minutes of Recreation Committee Meeting**  
**Thursday, November 9<sup>th</sup>, 2023 – 7:00 PM**

**Present** Sue Britten, Annette DeCoste, Darlene Pedwell , (Members); Terry Currie, Vicky Roeder-Martin (Council Representative); Allyson Pedwell (Municipal Staff)

**Absent:** Craig White

**Volunteers/Guests:** Claire Burns, Jeff Ashby

**1. Call To Order**

Terry Currie called the meeting to order at 7:05pm

**2. Declaration of Pecuniary Interest**

none

**3. Acceptance of Minutes of Meeting**

September 14 & October 12, 2023

**4. Old Business**

4.1 Oktoberfest – post action report & final numbers: The committee discussed the overall success of the event and items they would change.

4.3 Playground – The committee briefly discussed the results of the playground inspection and suggested members Craig & Claire investigate options to bring to Council.

4.2 Christmas Social – The Committee discussed details of the event including: budget, menu, décor, liquor licence, asking Council to up the budget by \$1000 (using unused funds from Summer Festival), ticket prices and advertising.

**5. New Business**

none

**6. Information Sharing**

none

**7. Resolutions**

**2023-60 Britten/Pedwell**

**Be It Resolved** the Committee approves the minutes of the meeting held September 14 and October 12, 2023. Carried

**2023-61 DeCoste/Britten**

**Be It Resolved** the Committee approves the final bill from Jeff Ashby for catering services for the Oktoberfest event in the amount of \$2,712.23 and thereby asks staff to create a cheque in the amount of \$712.23 payable to Jeff Ashby for catering services for the Oktoberfest event. Carried.

**2023-62 Britten/DeCoste**

**Be It Resolved** that the Committee asks staff to create a cheque in the amount of \$1200 for catering services for Christmas Social payable to Jeff Ashby. Carried.

**2023-63 Britten/DeCoste**

**Be It Resolved** that the Committee asks staff to create a cheque payable to Darlene Pedwell in the amount of \$800 for the Christmas Social event to purchase crafts, gifts, décor & alcohol. Carried.

**2023-64 Roeder-Martin/Britten**

**Be It Resolved** that the Committee adjourns this meeting at 9:06pm until November 30, 2023 at 7PM.  
CARRIED

---

Chairperson – Terry Currie

---

Deputy Clerk-Treasurer – Allyson Pedwell

JAN 9  
3.

**McMurrich/Monteith Recreation Committee**  
**Minutes of Recreation Committee Meeting**  
**Thursday, November 30<sup>th</sup>, 2023 – 7:00 PM**

**Present** Sue Britten, Annette DeCoste, Darlene Pedwell, Craig White, Claire Burns (Members); Terry Currie, Vicky Roeder-Martin (Council Representative); Allyson Pedwell (Municipal Staff)

**Absent:**

**Volunteers/Guests:**

**1. Call To Order**

Terry Currie called the meeting to order at 7:00pm

**2. Declaration of Pecuniary Interest**

none

**2023-65      Britten/Pedwell**

Be it resolved the Committee amends the agenda to include a discussion for 5.2 Winter Carnival & 5.3 Rink. Carried.

**3. Acceptance of Minutes of Meeting**

none

**4. Old Business**

4.1 Christmas Social – The Committee discussed event items; how many gifts to purchase, crafts, setup time, prices for specialty drinks, music.

4.2 Playground – The Committee heard a presentation from members Craig & Claire regarding alternative options to a new playground. Committee discussed looking into grants for new playground. Discussion about how much use does the playground get. Could rink attendant track where people are from. Members Craig & Claire are to research wood structures.

**5. New Business**

5.1 Budget – The Committee discussed budget lines for 2024

5.2 Winter Carnival – The Committee discussed the date for the upcoming event and Member Vicky to contact Armstrong's regarding the horse drawn wagon ride.

5.3 Rink – Defer to next meeting.

**6. Information Sharing**

none

**7. Resolutions**

**2023-66      Roeder-Martin/Britten**

**Be It Resolved** that the Committee adjourns this meeting at 9:14pm until Tuesday, January 9th, 2024 at 7PM. CARRIED

---

Chairperson – Terry Currie

---

Deputy Clerk-Treasurer – Allyson Pedwell



JAN 9  
4.1

## Event Evaluation Form

Name of Event:	
Date of Event:	
Name:	
Organisation:	
Responsibility:	

List or describe what you thought was successful or worked well in the you were responsible for or involved in:

--

List or describe what you thought was NOT successful or did not work well the area you were responsible for or involved in:

--

List your actions/recommendations for improvement for future events for area you were responsible for or involved in:

--

List or describe what you thought was successful or observed working the whole event:

--

# 2024 Recreation Events

EVENT	DATE	ORGANIZER
Winter Carnival		
Spring Dance		
Community Clean up		
Summer Team Sports		
Bike Event		
Summer Festival		
Oktoberfest		
Halloween		
Christmas Social		
Hockey Program		

625  
b3

Township of Memurich/Monteith - Recreation Committee  
Year 2024

2023	
Expenses:	TOTALS
16-724-01 Rink Wages	0.00
16-724-03 Easter Party -2024 Spring Dance	244.15
16-724-04 Community Clean Up	0.00
16-724-05 Summer Event	2,928.33
16-724-06 Halloween	40.00
16-724-07 Christmas Social	1,939.40
16-724-08 movies	69.35
16-724-09 Oktoberfest	4,054.99
16-724-10 Advertising/Postage	117.41
16-724-11 Baseball, Soccer, Hockey	2,816.04
16-724-12 Carnival/Virtual Events	1,293.35
16-724-16 Misc Expenses	457.04
16-724-17 Education & Training	224.85
16-724-20 Signage	0.00
16-724-22 Bike Ride Event	0.00
Total:	14,184.91

2023	
Budget	Variance
0.00	0.00
245.00	0.85
150.00	0.00
5,000.00	2,071.67
300.00	260.00
2,000.00	60.60
70.00	0.65
4,000.00	-54.99
550.00	432.59
3,500.00	683.96
1,294.00	0.65
1,000.00	542.96
750.00	525.15
400.00	400.00
350.00	350.00
19,609.00	5,274.09

2024
Proposed Budget 1st Draft
0.00
2,500.00
100.00
7,500.00
50.00
2,500.00
n/a
4,000.00
550.00
3,500.00
1,500.00
1,000.00
200.00
300.00
150.00
23,850.00

2024
Budget Approved
0.00
0.00
0.00
0.00
0.00
0.00
n/a
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00

Income:	
15-382 Rec. Fundraising - General	11,017.86
15-382-02 Rec. Fundraising - Baseball	1,560.00
15-384 Donations	3,505.00
15-382-01 Recreation - Bottle Drive	5,450.40
Transfer from Rec. Reserve	0.00
Total:	21,533.26

2,700.00	-8,317.86
3,500.00	1,940.00
	-3,505.00
4,000.00	-1,450.40
	0.00
10,200.00	-11,333.26

3,000.00
3,000.00

3,000.00
3,000.00

Surplus 7,348.35

5-2017

NAME OF EVENT:

[illegible]