Township of McMurrich/Monteith

Recreation Committee Meeting Tuesday, January 9, 2024 - 7:00 pm McMurrich/Monteith Council Chambers

AGENDA

- 1. Call to Order
- 2. Declaration of Pecuniary Interest
- 3. Acceptance of Minutes of Meeting November 9 & 30, 2023
- 4. Old Business
 - 4.1 Christmas Social post action report
 - 4.2 Playground Update
 - 4.3 Budget & Events
 - 4.4 Hockey Program
- 5. New Business
 - 5.1 Winter Carnival
- 6. Information Sharing
- 7. Resolutions
- 8. Adjournment
- 9. Next Meeting Date- TBD

Jang.

McMurrich/Monteith Recreation Committee Minutes of Recreation Committee Meeting Thursday, November 9th, 2023 – 7:00 PM

Present Sue Britten, Annette DeCoste, Darlene Pedwell, (Members); Terry Currie, Vicky Roeder-Martin

(Council Representative); Allyson Pedwell (Municipal Staff)

Absent: Craig White

Volunteers/Guests: Claire Burns, Jeff Ashby

1. Call To Order

Terry Currie called the meeting to order at 7:05pm

2. Declaration of Pecuniary Interest

none

3. Acceptance of Minutes of Meeting

September 14 & October 12, 2023

4. Old Business

- 4.1 Oktoberfest post action report & final numbers: The committee discussed the overall success of the event and items they would change.
- 4.3 Playground The committee briefly discussed the results of the playground inspection and suggested members Craig & Claire investigate options to bring to Council.
- 4.2 Christmas Social The Committee discussed details of the event including: budget, menu, décor, licquor licence, asking Council to up the budget by \$1000 (using unused funds from Summer Festival), ticket prices and advertising.

5. New Business

none

6. Information Sharing

none

7. Resolutions

2023-60 Britten/Pedwell

Be It Resolved the Committee approves the minutes of the meeting held September 14 and October 12, 2023. Carried

2023-61 DeCoste/Britten

Be It Resolved the Committee approves the final bill from Jeff Ashby for catering services for the Oktoberfest event in the amount of \$2,712.23 and thereby asks staff to create a cheque in the amount of \$712.23 payable to Jeff Ashby for catering services for the Oktoberfest event. Carried.

2023-62 Britten/DeCoste

Be It Resolved that the Committee asks staff to create a cheque in the amount of \$1200 for catering services for Christmas Social payable to Jeff Ashby. Carried.

2023-63 Britten/DeCoste

Be It Resolved that the Committee asks staff to create a cheque payable to Darlene Pedwell in the amount of \$800 for the Christmas Social event to purchase crafts, gifts, décor & alcohol. Carried.

2023-64 Roeder-Martin/Britten

Be It Resolved that the Committee adjourns this meeting at 9:06pm until November 30, 2023 at 7PM. CARRIED

Chairperson – Terry Currie Deputy Clerk-Treasurer – Allyson Pedwell



JAN3.

McMurrich/Monteith Recreation Committee Minutes of Recreation Committee Meeting Thursday, November 30th, 2023 – 7:00 PM

Present Sue Britten, Annette DeCoste, Darlene Pedwell, Craig White, Claire Burns (Members); Terry Currie, Vicky Roeder-Martin (Council Representative); Allyson Pedwell (Municipal Staff) **Absent:**

Volunteers/Guests:

1. Call To Order

Terry Currie called the meeting to order at 7:00pm

2. Declaration of Pecuniary Interest

none

2023-65 Britten/Pedwell

Be it resolved the Committee amends the agenda to include a discussion for 5.2 Winter Carnival & 5.3 Rink. Carried.

3. Acceptance of Minutes of Meeting

none

4. Old Business

- 4.1 Christmas Social The Committee discussed event items; how many gifts to purchase, crafts, setup time, prices for specialty drinks, music.
- 4.2 Playground The Committee heard a presentation from members Craig & Claire regarding alternative options to a new playground. Committee discussed looking into grants for new playground. Discussion about how much use does the playground get. Could rink attendant track where people are from. Members Craig & Claire are to research wood structures.

5. New Business

- 5.1 Budget The Committee discussed budget lines for 2024
- 5.2 Winter Carnival The Committee discussed the date for the upcoming event and Member Vicky to contact Armstrong's regarding the horse drawn wagon ride.
- 5.3 Rink Defer to next meeting.

6. Information Sharing

none

7. Resolutions

2023-66 Roeder-Martin/Britten

Be It Resolved that the Committee adjourns this meeting at 9:14pm until Tuesday, January 9th, 2024 at 7PM. CARRIED

Chairperson – Terry Currie	Deputy Clerk-Treasurer – Allyson Pedwell

JAN9 4.1

Event Evaluation Form

Name of Event:	
Date of Event:	
Name:	
Organisation:	
Responsibility:	
List or describe what you you were responsible for	thought was successful or worked well in the or involved in:
List or describe what you the area you were respon-	thought was NOT successful or did not work well sible for or involved in:
List your actions/recomme area you were responsible	endations for improvement for future events for effor or involved in:
List or describe what you the whole event:	thought was successful or observed working

2024 Recreation Events

EVENT	DATE	ORGANIZER
Winter Carnival		
Spring Dance		
Community Clean up		
Summer Team Sports	,	
Bike Event		
Summer Festival		
Oktoberfest		
Halloween		
Christmas Social		
Hockey Program		

Total 2024 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2024 2	Township of Mcmurrich/Monteith - Recreation Committee	- 13	9	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	10,200.00	1,000.10	- Can	
TOTALS Budget Variance 0.00 0.00 0.00 0.00 244.15 0.00 0.00 0.00 2,928.33 300.00 2,071.67 40.00 5,000.00 2,071.67 4,054.99 117.41 2,816.04 1,293.35 1,000.00 -54.99 457.04 7,500.00 683.96 1,294.00 0.65 42.96 2,248.5 1,000.00 525.15 0.00 350.00 350.00 14,184.91 19,609.00 5,274.09 11,017.86 2,700.00 -8,317.86 1,560.00 3,500.00 -3,505.00 4,000.00 -1,450.40	2023 et Variance 00 0.00 00 0.85 00 0.00 00 2,071.67 00 260.00 00 60.60 00 432.59 00 432.59 00 683.96 00 683.96 00 525.15 00 400.00 00 350.00 00 4,371.86 00 1,940.00 00 -1,450.40	3,000.00	T	0.00	10,200.00	serve 0.00 Total: 21,533.26	Transfer from Rec. Reserve Total:	
Expenses: TOTALS Expenses: TOTALS	Township of Michael Pear 2024 2023 2024 2024 2024 2025 202			-1,450.40	4,000.00	5,450.40	Recreation - Bottle Drive	-384 -382-01
Rink Wages 0.00 0	Township of Mcmurrich/Monteitn - Recreation Committee			1,940.00	3,500.00	1,560.00	Rec. Fundraising - Baseball	15-382-02
Total 2024 2023 2024 2	Township of Mcmurrich/Monteith - Recreation Committee Year 2024 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2024 20	3,000.00		-8,317.86	2,700.00	11,017.86	Rec. Fundraising - General	15-382
Teal 2024 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2024 20	Total: T						Income:	_
Teal 2024 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2024 20	Township of Mcmurrich/Monteith - Recreation Committee Year 2024 2023 2023 2023 2023 2023 2023 2024 20	23,850.00		5,274.09	19,609.00	14,184.91		
Carnival/Virtual Events 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2024 20	Township of Mcmurrich/Monteith - Recreation Committee Year 2024 2023 2023							
Carnival/Virtual Events 1,293.35	Township of Mcmurrich/Monteith - Recreation Committee	150.00		350.00	350.00	0.00	Bike Ride Event	16-724-22
Teal 2024 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2024 20	Township of Mcmurrich/Monteith - Recreation Committee	300.00		400.00	400.00	0.00	Signage	16-724-20
Teal 2024 2023 20	Township of Mcmurrich/Monteith - Recreation Committee Year 2024 2023 2023	200.00		525.15	750.00	224.85	Education & Training	16-724-17
Teal 2024 2023 20	Township of Mcmurrich/Monteith - Recreation Committee Year 2024 2023 2023	1,000.00		542.96	1,000.00	457.04	Misc Expenses	16-724-16
Teal 2024 2023 2023 2023 2023 2023 2023 2023 2023 2	Township of Mcmurrich/Monteith - Recreation Committee Year 2024 2023 2023	1,500.00		0.65	1,294.00	1,293.35	Carnival/Virtual Events	16-724-12
Teal 2024 2023 20	Township of Mcmurrich/Monteith - Recreation Committee Year 2024 2023 2023	3,500.00		683.96	3,500.00	2,816.04	Baseball, Soccer, Hockey	16-724-11
Teal 2024 2023 2020 20	Township of Mcmurrich/Monteith - Recreation Committee	550.00		432.59	550.00	117.41	Advertising/Postage	16-724-10
Teal 2024 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2023 2020	Township of Mcmurrich/Monteith - Recreation Committee	4,000.00		-54.99	4,000.00	4,054.99	Oktoberfest	16-724-09
Teal 2024 2023 2023 2023 2023 2023 2023 2023 2023 2	Township of Mcmurrich/Monteith - Recreation Committee	n/		0.65	70.00	69.35	movies	16-724-08
Teal 2024 2023 2023 2023 2023 2023 2023 2023	Township of Mcmurrich/Monteith - Recreation Committee	2,500.00		60.60	2,000.00	1,939.40	Christmas Social	16-724-07
Teal 2024 2023 2023 2023 2023 2023 2023	Township of Mcmurrich/Monteith - Recreation Committee	50.00		260.00	300.00	40.00	Halloween	16-724-06
Teal 2024 2023 2023 Expenses: TOTALS Budget Variance Variance	Year 2024 2023 2023 Expenses: TOTALS Budget Variance Rink Wages 0.00 0.00 Easter Party -2024 Spring Dance 244.15 Community Clean Up 0.00 150.00 0.00	7,500.00		2,071.67	5,000.00	2,928.33	Summer Event	16-724-05
Expenses: TOTALS Budget Variance	Year 2024 Year 2024 Z023 Expenses: TOTALS Rink Wages 0.00 Easter Party -2024 Spring Dance 244.15 Committee 2023 Budget Variance 0.00 0.00 0.00 245.00 245.00 0.85	100.00		0.00	150.00	0.00	Community Clean Up	16-724-04
2023 2023 2023 Expenses: TOTALS Budget Variance Variance	Year 2024 Year 2024 Expenses: TOTALS Rink Wages 0.00 Township of Mcmurrich/Monteith - Recreation Committee 2023 2023 Budget Variance 0.00 0.00	2,500.00		0.85	245.00	244.15	Easter Party -2024 Spring Dance	16-724-03
2023 2023 Budget Variance	2023 et Variance	0.00		0.00	0.00	0.00	Rink Wages	16-724-01
2023 2023 TOTALS Budget Variance	2023 et Variance							
2023 2023	2023	1st Draft	1st	Variance		TOTALS	Expenses:	
Tedi 2024		ed Budget	Proposed Bu	23	202	2023		
Voc. 2024		2024					Year 2024	

Prepared By: Allyson Pedwell Date: January 3, 2024

Surplus

7,348.35

How many people needed	Advertising Due Date	Supplies Needed	Actions Reguired	How many volunteers needed	Who will volunteer	Other